

PATCH HIGH SCHOOL

SY 2006/2007

This handbook belongs to

Seminar Teacher

**PATCH HIGH SCHOOL
UNIT 30401
APO AE 09107
DSN 430-7191/CIV 0711-680-7191
Web Site: <http://www.patch-hs.eu.dodea.edu>**

DoDEA MISSION

The Department of Defense Education Activity provides a world-class educational program that inspires and prepares all students in military communities around the world for success in a dynamic global environment.

PATCH HIGH SCHOOL MISSION

Patch American High School prepares all students to exceed challenging academic standards, know how to learn, communicate effectively, and make responsible decisions so that they can be continuous learners and productive citizens in a diverse society.

The School Improvement Goal for PHS is "All students will increase literacy skills across the curriculum. The following activities will be done to implement the intervention:

- Students will learn to write across the curriculum using the 5-paragraph essay format.
- Students will participate in Sustained Silent Reading during seminar.
- Students scoring below 40th NCE on TerraNova in reading will receive additional support.
- All students will increase their literacy skills while using technology in the curricular areas.

Patch High School is an accredited member of the North Central Association (NCA) of Schools and Colleges. NCA approves only schools whose teaching staff, curricular standards and equipment and materials standards meet or exceed the criteria for certification. Patch High School will go through the accreditation process during SY 2006 –07.

Chain of Command

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**PATCH HIGH SCHOOL CALENDAR
SCHOOL YEAR 2006/2007**

FIRST SEMESTER

28 AUG	Begin First Quarter & First Semester
4 SEP	Labor Day – Federal Holiday
9 OCT	Columbus Day – Federal Holiday
2 NOV	End of First Quarter
3 NOV	No school for students – teacher work day
6 NOV	Begin Second Quarter
10 NOV	Veterans Day -- Federal Holiday
23 NOV	Thanksgiving – Federal Holiday
24 NOV	Thanksgiving Recess Day
14 DEC	First day to accelerate First Semester
25 DEC	Begin Winter Recess
25 DEC	Christmas – Federal Holiday

2006

1 JAN	New Year's Day – Federal Holiday
8 JAN	Instruction Resumes
15 JAN	Martin Luther King, Jr. Day – Federal Holiday
22-25 JAN	First Semester Exams
25 JAN	End of Second Quarter and First Semester
26 JAN	No school for students – teacher work day

SECOND SEMESTER

29 JAN	Begin Third Quarter and Second Semester
19 FEB	Presidents' Day – Federal Holiday
5 APR	End of Third Quarter
6 APR	No school for students – teacher work day
9 APR	Begin Spring Recess
16 APR	Instruction Resumes – Begin Fourth Quarter
17 MAY	First day to accelerate Second Semester
28 MAY	Memorial Day – Federal Holiday
9 JUN	Graduation Class of 2007
11-14 JUN	Second Semester Exams
14 JUN	End of Fourth Quarter & Second Semester
15 JUN	Teacher workday

BELL SCHEDULE

BLACK DAY

Period 1 0800-0925
Period 2 0930-1100
Lunch 1100-1140
Period 3 1145-1310
Period 4 1315-1440

GOLD DAY

Period 5 0800-0925
Period 6 0930-1100
Lunch 1100-1140
Period 7 1145-1310
Seminar 1315-1440

SECTION I: GUIDANCE **ACCELERATION**

Students are eligible to accelerate the first or second semester ONLY if their sponsor has orders for a permanent change of station. The reporting date to the new duty station must fall within 30-60 days of the scheduled last day of school. Acceleration is NOT granted locally for anything except PCS orders; all other requests must be directed to the district superintendent. To be successful, students eligible for an accelerated program should have at least a 2.5 grade point average.

Students will receive high school credit only if they successfully complete an acceleration plan along with final examinations. Students who do not complete an acceleration plan will receive a grade to date and no credit. ***The acceleration request must be initiated at least four weeks before the final school day. The DoDDS Area Office establishes the first dates for acceleration. They are 14 December, 2005 for first semester and 17 May, 2006 for second semester. Students must be in attendance for the entire acceleration day.***

When orders are received and/or a port call date known, the clerk in the office should be informed through the receipt of orders and a letter indicating the student's last day in school. A "Request for Acceleration" form should be requested from the student's counselor. This is to be filled out by the parent and then by each of the student's teachers.

EARLY DEPARTURE/PCS

- Students should report to the office with a set of PCS orders five school days before their last day of school.
- ***In order for credit to be granted, students must successfully complete an acceleration plan.***
- On the last day of attendance, students should report to the office where they will be given a clearance form, which must be completed, before they will be cleared from school.
- Students must carry the form to the last meeting with each of their classes. Students may not take the clearance form to the teacher at other times, except in cases of emergency.
- Clearance from the information specialist, nurse, and counselor may be accomplished before or after school, between classes, or during the lunch period.
- Students should return all clearance forms to the office at the end of the school day.
- If the departing students owe for books or other items, payment must be made before clearance can be completed.
- Parents must call ahead to arrange for records pick up.

EARLY DEPARTURE/NOT PCS

A request for students to leave early must be in writing to the principal. Teachers will give withdrawal grades only (not final grades) on the student's last day at school. **NO credit will be granted to students leaving early.** Report cards will be mailed to the sponsor after proper checkout is completed.

EARLY GRADUATION

In order for a student to graduate early, a conference must be scheduled to include a principal, parents, and student. At the time of the conference, a letter from parents and a letter from the student stating the reasons for the early graduation must be submitted. Students must have at least a 2.5 GPA.

GRADUATION AFTER LEAVING A DODDS' SCHOOL

Seniors who cannot meet state graduation requirements through no fault of their own can earn a DoDDS' diploma up to one year after leaving a DoDDS' school as long as DoDDS' graduation requirements are met.

GRADE CLASSIFICATION

Grade 9	Satisfactory completion of 8th grade
Grade 10	Students who earn at least 6 units of credit
Grade 11	Students who earn at least 12 units of credit
Grade 12	Students who earn at least 18 units of credit

GRADE POINT AVERAGE

Grade point average is calculated on a point system with an "A" counting four points, a "B" three points, a "C" two points, a "D" one point, and an "F" zero points. A weighted point value has been assigned to each letter mark in advanced placement courses.* This weighting will be used to determine class rank and for other competitive purposes within the school. The weighting will be as follows: A-5, B-4, and C-3, D-2.

The current Course Description Guide lists the following weighted courses: Advanced Placement English Literature, Advanced Placement English Language, AP Physics, AP Calculus, AP US History, AP Government, AP Biology, and AP Chemistry. Other AP courses are available through distance education.

Students enrolled in Advanced Placement (AP) classes **MUST take the AP exam in that subject area in the spring in order to receive APweighted credit on their transcripts. Students who do not take the AP exam will have a transcript that reflects enrollment in a regular subject area class with no weighted grade.*

Beginning in School Year 2004 – 2005, DoDEA implemented a practice that does not weight honors classes and does not assign a weighted grade when computing GPA on incoming transcripts from previous schools. Students who took an honors weighted course prior to SY 2004 – 05 are assigned the point value of the letter grade based on DoDEA's unweighted scale used in calculating the GPA. DoDEA does not change any letter grade on any transcript. The Valedictorian and the Salutatorian will be determined at the end of the 8th semester during the senior year.

Students who repeat a course will have the most recent grade counted in the GPA. Credit by examination does not count toward the GPA. Students will receive a pass/fail.

Graduation Requirements According to Graduation Year

<i>Curricular Area</i>	<i>07*</i>	<i>08/09**</i>
Language Arts	4	4
Social Studies	3	3
Mathematics	3	3
Science	3	3
Foreign Language	2	2
Fine Arts	1	1
Personal Fitness	0.5	0.5
Lifetime Sports	0.5	1
Health	0.5	0.5
Career Education	1	----
Computer Technology	1	----
Professional Technical Studies	----	2
Electives	4.5	6

TOTAL **24** **26**

- *Must have a cumulative GPA of 2.0 to graduate*
- *** Must have a cumulative GPA of 2.0 to graduate; Honors Diploma available with a minimum of 4 AP courses and a cumulative 3.8 GPA.*

GUIDANCE AND SUPPORT SERVICES

Trained personnel are available to help students with personal, academic and social problems.

A. ACADEMIC OBJECTIVES: The counselors are available to help students achieve their four-year objectives and determine which courses to take to achieve their educational goals.

B. DROPPING AND ADDING COURSES: Courses may be added or dropped prior to the completion of ten instructional days. Courses dropped within this time period will not appear on the transcript. *Courses dropped after the described time period will be recorded as a "WF" (withdrawn failing) on the student's transcript.*

C. PERSONAL PROBLEMS: Counselors are available to help students who wish to discuss problems with someone other than immediate family or faculty members.

D. SCHOOL PSYCHOLOGIST: The school psychologist identifies and diagnoses pupils experiencing severe problems of learning and/or emotional and social adjustment. Testing and evaluation can determine probable causes of these problems and remediation for them. The school psychologist also serves as liaison and consultant to other professionals to include physicians, social workers, nurses, and psychiatrists.

E. SUPPORT SERVICES: The nurse will assist any student who needs to contact a support group, or will work with the student in organizing such a support group when approved by the principal.

F. PROFESSIONAL TECHNICAL CAREERS: The Professional Technical Studies (PTS) curriculum emphasizes learning skills using state of the art technology tools. Students who select to follow a Pathway during their high school career and meet the Pathway course requirements receive an endorsement on their transcript. This endorsement states they have earned the minimum unit requirements for the Pathway. Note that while students are encouraged to select a pathway, it is not required for graduation. The following Pathways certifications are offered at Patch High School: Design/Pre-Construction, Audio & Video Technology & Film, Journalism & Broadcasting, Administration & Information Support, Business Financial Management & Accounting, Management, Marketing, National Security/Military Career, Therapeutic Services, Interactive Multimedia, Manufacturing Production Process Development, Engineering & Technology. For further information, contact the high school guidance counselors.

HOMEWORK/MAKE-UP WORK

DoDDS policy is to assign homework to all students capable of completing assignments. Homework is a part of a student's school day and assignments are to reinforce instruction, increase understanding and retention, transfer and extend classroom instruction, prepare for class discussion, and provide curriculum enrichment opportunities.

When students have excused absences, they should make every effort to make up missed assignments and learn what was missed from a peer. Upon students' return to school they will have the opportunity to make up tests, quizzes, or classwork and get clarification from teachers. Students have one class day for each absence to do make up work. When your child is (or will be) absent for **more than three (3) days**, you may request homework assignments at 430-7191. Students who know they will be absent are responsible for getting the assignments from teachers ahead of time and turning in the work the day they return to school. If tests were scheduled, the student is expected to take the test as soon as it can be scheduled.

INCOMPLETE GRADES

Incomplete grades are only granted in the case of a medical emergency or emergency leave. Incomplete grades must be approved by the administrators. Incomplete work must be made up within ten (10) instructional days following the marking period. It is the student's responsibility to initiate the action to complete the course requirements within the specified time frame. All incomplete grades will automatically be changed to an "F" grade unless the teacher completes a grade change sheet.

PROGRESS REPORTS

Progress reports are sent mid-quarter alerting parents to academic progress. Any student earning below 70% will receive a progress report.

REPORT CARDS

Report cards are issued four times a year. At the end of the first quarter grade cards are presented to the parent and student during conferences with the teachers. Report cards for the second, third, and fourth quarter are mailed home one week after the quarter ends.

HONOR ROLL

There are 3 different honor rolls.

Principal's Honor Roll4.0 GPA
High Honor Roll3.5 – 3.99
Honor Roll3.0 – 3.49

STANDARDIZED TESTING

The Department of Defense Schools (DoDDS) participates in several standardized testing programs designed to provide student and system information. Individual academic progress and program trends are studied to allow DoDEA to make important curricular decisions. Tests include the Terra Nova, End of Course Algebra, History, and Biology Exams, and Communication Arts Performance Assessment.

TRANSCRIPTS

The transcript is the official record of a student's school career. The academic career is recorded on the transcript. Patch High School maintains transcripts for four years after a student graduates.

- To obtain a copy of an official transcript up to four years after graduating, write to:
*Patch High School
Unit 30401
Attn: Registrar
APO AE 09107*
- After five years transcripts are sent to the following address for one year:
*Area Superintendent's Office – DoDDS Europe
CMR 443 Box 7000
Attn: Gene Farrell, Executive Services
APO AE 09096*
- After the 5-year period from graduation or in the event that Patch High School has been deactivated, address your request to:
*Educational Testing Service
P.O. BOX 6605
Princeton, New Jersey 08541*
- Once the transcript has been retired, there is a \$3.50 charge for an initial copy, and \$.45 for each additional copy. A check or money order should be provided with the request, made out to Finance and Accounting Officer, U.S. Army MDW.

SECTION II: HEALTH AND SAFETY

CHILD ABUSE/NEGLECT

DS Regulation 2050.2 states, "Any staff member of DoDDS will immediately report any suspected child abuse to the local Family Advocacy Program (FAP) officer. The obligation to make such reports is one of the official responsibilities of each staff member."

EQUAL OPPORTUNITY

Under Executive Order 13160, any individual involved in a federally conducted education and training program (e.g., DoDEA) who believes he or she has been discriminated against on the basis of race, sex, color, national origin, disability, religion, age, sexual orientation, or status as a parent may file a complaint with the DoDEA Office of Compliance and Assistance.

EMERGENCY PROCEDURES

Emergency procedures are established in coordination with base officials and DoDDS' safety and security personnel. All parties review all procedures regularly. In all cases of emergency, parents should not call the school but get information from AFN. Phone lines will be needed to coordinate instructions and communicate needs with base authorities.

Fire drills are the most common drill practiced. Throughout the year the school will practice, lockdown, shelter in place, earthquake, and bomb threat procedures

FIRE DRILLS

Fire drills at regular intervals are required by regulation and are an important safety precaution. It is essential that when the first signal is given, students follow these evacuation procedures:

- Everyone stand 70 feet away from all buildings
- Stay off the asphalt fire lanes, driveways, and parking lots
- Stay away from fire hydrants
- Be orderly and quiet and stay with your teacher
- Re-enter the buildings when the all clear signal is given and return to the classroom previously left

HEALTH SERVICES

A school nurse is on duty to evaluate any student who becomes ill or is injured at school. Students must report to their assigned teacher and obtain a pass before reporting to the nurse. **In order to be considered excused, an ill student must check out through the nurse.**

Sponsors are required to keep the school informed of current emergency phone contacts. Students will not be released to any person other than a designated emergency contact.

Only medications that have been prescribed by a physician, with the proper permission forms, which match pharmacy labels on the medication, will be administered. "Over the Counter" medications will not be administered unless they follow the guidelines as published in the School Health Services Guide. Students are NOT allowed to carry medications unless cleared through the School Nurse office. (The DoDDS form is available in the nurse's office and the clinic also has a supply of these forms.)

Various health screening will be conducted throughout the school year. Parents will be notified if there is a problem with any of the screenings. Additional screenings will be done if requested by teachers and/or parents.

Notify the school nurse of any current or special medical problems that students might have. This will help in monitoring any potential problems.

SECTION III: ATTENDANCE & DISCIPLINE
ATTENDANCE POLICY

It is the school's policy that students come to school and remain in school until the school day is over. School officially begins with the first period at 0800 and ends at 1444. Sponsors are required to ensure each dependent child regularly attends school sessions unless the child is excused from attendance or is suspended. Attendance records are maintained for each student. Parents are encouraged to contact the school on a regular basis regarding their child's attendance patterns. Chronic absences affect a student's school progress.

When a student has a scheduled appointment, parents must check their student out of school in the office. If parents are unable to come to school, the student must have a valid note from a parent, or alternatively, parents may call the office before the student will be permitted to leave. Students must sign in/out at the office before departing or upon return. Leaving school grounds without such permission is considered truancy.

ATTENDANCE PROCEDURES

On a day that a student misses school, it is the parents' responsibility to call DSN 430-7191/CIV 0711-680-7191 between 0700 and 0800 to inform the school of the student's absence and the reason for the absence. When the student returns to school, he/she should bring a note, signed by the sponsor or a parent, to verify the reason for the absence. This note should be given to the attendance clerk.

A. EXCUSED ABSENCES

Parents who know in advance that their children will be absent should notify the office in writing. Students will be excused to travel with their families on family trips for a maximum of 10 school days if they complete the excused absence form in advance. Work is due the day students return to school in the case of planned absences. **Family trips will be authorized up to 17 May 2006, the first day to receive credit for a PCS move.**

Students involved in sports and other activities, must contact teachers PRIOR to their absence to collect work. All work is due at the next class meeting after students return to school.

In the case of unplanned excused absences, students will be allowed to make up the class work. It will be the student's responsibility to obtain the required assignments. The teacher has the right to refuse to grant credit for make-up work if it is not completed within the time limit established. Students have one class day for each day that they are absent to make up work. Students are encouraged to call another student from each class missed to get assignments or they should see their teachers immediately upon returning to school. Students who have arranged for absences in advance are expected to hand in work upon return to school.

Excused absences include:

- Illness of student (Students who are ill for three consecutive days or more must present a doctor's excuse upon return)
- Family emergency
- Religious holiday
- Medical, dental or legal appointments (If possible, schedule these appointments before or after school.)
- School-sponsored or approved events
- Family trips that are pre-arranged with administration
- Special opportunities at community leadership conferences.
- Promotion, change of command, or retirement ceremonies for a member of the immediate family

B. UNEXCUSED ABSENCES

Students may not make up work after an unexcused absence. Disciplinary consequences are invoked in the case of unexcused absences/truancy.

Unexcused absences include:

- Oversleeping
- Missing the bus or ride
- Seeing friends or relatives off at the terminal
- Non-school sponsored functions
- Family trips that are not pre-arranged
- Not attending school on EUCOM training days
- Leaving school to attend tournaments when the student is not part of the team
- Moving/Packing out
- Babysitting
- Senior "Skip Day"

NOTE: The above list is not all-inclusive.

ATTENDANCE VIOLATIONS

A. TRUANCY

Students cannot learn effectively if they do not attend class. Students, who skip school, fail to bring a note or fail to have parents contact the school after three days beyond an absence will be considered truant. Incidents of truancy are considered for the entire year. For each truancy a two-hour detention will be assigned. Students who habitually skip class may also be suspended. The Schools' Officer will be notified if disciplinary consequences do not correct the behavior.

B. TARDINESS (BY QUARTER)

Passing time between classes is five minutes. Students are to be in the classroom ready to work when the starting bell chimes or they will be counted tardy. Students who are detained by school officials and consequently late to class will be given a hall pass. Students who arrive late to school for the day will report to the office where they will sign in and be given an admit slip to class.

The following disciplinary consequences apply quarterly:

Four tardies:	One and one-half hours after school detention
Six tardies:	Suspension. Conference
Eight or more:	Suspension. Conference

Alternate means of discipline will be looked into for repeat offenders.

DISCIPLINE

A. INTRODUCTION

It is DoDDS' policy to maintain a high level of discipline. Students are encouraged to utilize self-control, develop a sense of regard for fellow students, and take pride in their school and community. One of the goals of education is self-discipline, so parents, teachers, and administrators work with students to establish guidelines for acceptable behavior.

In order to maintain good order and discipline within the school system, parents and students are required to know the expectations and share the responsibility for the maintenance of a healthy educational environment. Appropriate action will be taken by the school administration, in consultation with the parents, community resources, and military authorities when inappropriate behavior of a student continues to disrupt the educational program. Recommendations for persistent violations may be expulsion from the school and removal from the community.

In all cases the administration reserves the right to determine the severity of consequences.

Teachers follow an assertive discipline plan to enforce their classroom rules. This plan generally includes:

- One-to-one counseling with the student
- Notification of parent by phone or writing that a problem exists
- Arrangements for a parent conference
- Referral to administration at which time a discipline referral form is completed by the teacher and given to the administration.

Students who wish to clarify a situation with a staff member have an obligation to do so privately after class or after school. Students may not disrupt classrooms to settle differences of opinion or arguments or question a teacher's authority.

Each student is responsible for following three basic rules established at the beginning of the school year:

- 1. Respect yourself**
- 2. Respect others**
- 3. Obey any reasonable request by a staff member or adult volunteer in the school**

B. DETENTION

Teacher Detention

Teachers may assign detention during lunch or after school to students who disrupt or misbehave in class or fail to do the assigned classroom work. After school detention requires 24-hour notice to parents or parent telephonic approval.

Administrative Detention

Detention may also be assigned by the administration on an as-needed basis. Students will be given a discipline notice at least the day before the detention is to be served stating the date of the detention and

the reason for it. This referral must be signed by the student's parent or sponsor and returned to the administration the next school day. Students placed on detention must report with materials necessary to do homework. Unless given a work detail while on detention, the student must (1) remain seated unless given permission to move, (2) remain silent and work the entire time. Students who miss an after school detention will have it doubled. If a doubled after school detention is missed, suspension may result. Normally, after school administration detention/work detail is two hours.

C. SUSPENSION

Suspensions from 1 to 10 days require involvement of school administration, sponsor, and command officials. Students and parents will be notified of the reason for the student's suspension. A letter of suspension will be sent home to the parents with the conditions of the suspension fully noted. Suspensions are considered excused absences, therefore suspended students have the privilege of making up work for credit per regulation. Upon return to school the student must contact their teachers to arrange make-up work. As with any excused absence, students have an equal number of days to turn in the work. Parents may request work for extended suspensions. Assignments will be graded as though the student were in class.

While suspended, students may not participate in any school activity nor will they be allowed on school grounds until they have been reinstated by administration. This includes any weekend activity such as sports events, dances, or special events. Students will not be permitted to go to another school where activities with the student's school are being conducted while the student is suspended. In addition, students will not be allowed to travel or participate in special activities with the exception of sports, drama, or other extra-curricular practice for one week following the suspension.

Following a suspension, the parents are required to bring the student to school for a scheduled readmit conference with the administration before being allowed back to classes.

A formal Discipline Committee Hearing, governed by DoDEA Regulation 2051.1, will be held in the event that a student is suspended for more than ten days (cumulative or continuous) in one school year.

D. EXPULSION

DoDDS has a Zero Tolerance for weapons in schools. Expulsion from Patch High School will result from possessing or bringing a weapon into the school building or on the school campus. **A weapon is defined as any object capable of inflicting bodily harm upon another person.** Laser Pointers can damage the eyes if the light makes contact with the eye's retina. Due to this possible damaging side-effect Laser Pointers are classified as weapons. Students are not permitted to have weapons or replica weapons in their possession at school, during school-sponsored events or while traveling on DoDDS provided transportation.

In cases where suspension of a student is frequent and is not successful in changing the unacceptable behavior, a hearing with a formal statement of charges may be held. Expulsion procedures may be instituted if the negative behavior continues. Serious or repeated school misbehavior is also related to the military responsibility of ensuring proper conduct of dependents in the command. School administrators have an obligation to keep military or civilian authorities informed of serious or repeated misbehavior when it is apparent such actions contribute adversely to the enhancement of the American reputation and position overseas.

If expulsion is proposed, all procedures outlined in DoDEA Regulation 2051.1, Disciplinary Rules and Procedures, will be followed.

E. BEHAVIOR POLICIES & DISCIPLINARY ACTION

E.1. ACTIVE PARTICIPATION

Students have a responsibility to be active participants in the learning process. Sleeping or napping in class is not acceptable. Teachers will notify the nurse who can counsel the student and contact the parents for a referral for a medical evaluation if necessary.

E.2. ALCOHOL USE/ POSSESSION

Students may not consume, nor be in possession of alcohol during the school day or at any school event. A minimum of two days of suspension will result. A referral will be made to the Adolescent Substance Abuse Counselor (ASAC).

E.3. CAFETERIA

The following behaviors are expected from all students:

- Take your place at the end of the cafeteria line.
- Deposit all trash in appropriate containers.
- Return trays to appropriate place.
- Do not run, chase or engage in physically unsafe behaviors.
- Talk at a conversational level.

E.4. CHEATING

Patch High School has a no-tolerance policy regarding cheating. Students found exhibiting behaviors commonly associated with cheating will be subject to discipline. Those behaviors commonly associated with cheating include talking during a test, copying answers or being in possession of answers for assignments, or giving answers for assignments to another student. (This is not all-inclusive.) Additionally, students involved in cheating will receive a "0" grade for the assignment, and the parents will be notified by the classroom teacher.

Plagiarism is a form of cheating and is not acceptable. Cutting information and pasting it into personal work without giving credit to the source is also plagiarism. Students will receive no credit and parents will be notified. Further consequences may also be assigned.

E.5. COMPUTER-USE POLICIES

- Students are to use the Internet for instructional, school approved activities.
- Students must have teacher approval before they use the Internet.
- Students are not allowed to use chat rooms or free email accounts. DoDDS-net is the only authorized email account that can be set up at the request of a teacher and only may be used during class when directed by a teacher.
- Students will not tax the network by broadcasting messages.
- Students are to leave the working system of any computer as they find it. Down loading of files is prohibited.
- Students are expected to keep the network secure and not share their passwords or accounts with anyone else.
- Students are not to publish their photo, name or address or that of any other person.
- All floppy disks and CDs must be scanned for viruses by an adult prior to use.

Consequences for Computer-Use Infractions

- *Actions that cause harm to files, operating system, computer set-up, Internet, student work, the network or visiting pornographic sites.*
Result: Likely to cause removal from computer, network, Internet or all three depending upon severity of infraction.
- *Sharing passwords or accounts*
Result:
1st offense: Letter to parent and one week suspension of computer privileges.
2nd offense: 9-week suspension of privileges.
- *Other unauthorized Internet use includes broadcasting messages, game playing, using subscription sites, providing personal information to non-school related sites, or using e-mail other than DoDDS-net.*

Result:

1st offense: Warning, letter to parents

2nd offense: 2 Week suspension

3rd offense: 9 Week suspension

E.6. DRESS CODE

Students and parents are responsible for ensuring that dress is not a health or safety hazard, and that it does not offend or cause distractions at school. Students with hair, make-up, or clothing that interrupts the learning in any classroom will be asked to change their appearance or dress so that it does not disrupt the classroom environment. Students are required to wear clean, suitable clothing at all times. Footwear must be worn at all times.

- No offensive or drug related words on clothing or jewelry.
- No spaghetti strap blouses for women, basketball and undershirts for men.
- No short shorts or skirts. (Neat shorts or skirts may be worn as long as they are no more than two inches above the knee. Slits in skirts should be no higher than mid-thigh.)
- No mid-driff shirts or tube tops. Skin should not be visible between bottom and top clothing. Shirts that are too revealing or low cut are not permitted.
- Hats, hoods, bandanas, and/or sunglasses may not be worn inside the building.
- Combs or brushes should be stored appropriately and not worn in the hair.
- Chains holding wallets should not be visible, nor should they be part of the clothing.
- Underwear should not be visible, or worn as exterior clothing.
- For safety reasons, no jewelry to include; arm or neck bands and piercings, may have spikes or other protruding parts.
- With the exception of spirit days, no pajamas (or pajama-like clothes) or slippers will be worn at school.
- Clothes must fit properly and not sag allowing under garments to be visible.

Inappropriate dress will result in requesting the sponsor to bring appropriate clothes to school. Additional dress requirements are specified for special activities such as graduation, National Honor Society programs, dances, and awards assemblies.

E.7. FIGHTING

Conflict should be resolved before violence results. Teachers, counselors, and administrators will help students resolve conflict before it escalates. If there is a fight, both persons will be suspended for a minimum of two days depending upon severity, provocation, and past record. A student who attacks another student and causes injury can expect a five-day suspension on the first offense. Further violent behavior will result in a longer suspension or expulsion.

E.8. FOOD

In order to maintain a clean attractive campus, food may not be eaten in the halls. Generally, **NO FOOD IS PERMITTED IN CLASSROOMS** unless a teacher is holding a meeting or activity during lunch.

E.9. FORGERY

Students who forge sponsor or school signatures will be subject to suspension.

E.10. GANG BEHAVIOR

Gang related behavior includes; joining a fight in progress that is not yours, making threats on behalf of another person or group, intimidation using a group threat. This list is not all-inclusive. Students engaged in gang-related behavior can expect suspension for two to five days depending on the nature and severity of the offense.

E.11. HALL CONDUCT

Students are to conduct themselves in an orderly manner when passing between classes. Students out of class for any reason **MUST** have a hall pass. Any adult in the building may request to see the hall pass. Students are to make every effort to use the rest room facilities during the passing period between classes. Individual teachers establish policies for allowing students to leave the classroom during class time.

E.12. ILLEGAL DRUG USE/POSSESSION

The security police will be notified of any suspected drug use. Students will be suspended pending a disciplinary board.

E.13. INSUBORDINATION

Students who willfully refuse to follow directions of a teacher or other staff are considered insubordinate. Violators face a minimum of detention. The severity of the act and the student's previous record of offenses will determine the length of the punishment. Open defiance, inappropriate language or profane gestures may result in suspension.

E.14. INTIMIDATION/HARASSMENT

Rude, abusive or threatening comments/behaviors towards others will not be tolerated. Violators will be subject to suspension.

E.15. ITEMS INAPPROPRIATE AT SCHOOL

Students are not permitted to bring to school any personal items that interfere with the classroom atmosphere or endanger the health and safety of other students. **Students are responsible for all personal property and therefore should not bring items that may easily be stolen.** The following are examples of items that should not be brought to campus and may be confiscated and kept until a parent comes to pick them up: radios, discman/Mp3 players/boom boxes, electronic games, dice, and toys. Items not claimed by the sponsor will be donated to charity. **While IPODs/disc/Mp3 players are authorized on the busses, they are not allowed in the school building with the exception of the Forum during the lunch hour and should not be visible in the halls before, during or after school.** Cell phones are not to be used in the school building with the exception of lunchtime.

Skateboards and roller blades may not be ridden anywhere on school property at any time to include before and after school.

Violations will result in confiscation of the banned article until a parent retrieves the items.

E.16. MISCONDUCT IN THE CLASSROOM

Each teacher will establish classroom rules and enforcement procedures. When a student continues to violate classroom rules after the teacher has taken corrective action, the student will be referred to the administration.

E.17. OFF CAMPUS DEFINITION

Off campus is defined as outside of the high school complex without permission at anytime during the school day. The single soldiers' barracks are off limit to students as are the wooded areas behind the school. Students should not be at or around the elementary school unless they have specific business.

E.18. PHYSICALLY DANGEROUS BEHAVIOR

Running, wrestling, and throwing objects in the halls or classrooms are dangerous and are not acceptable behaviors. In addition, any behavior that has the potential to harm another person is not acceptable at school.

E.19. PROFANITY AND INAPPROPRIATE LANGUAGE

The use of profanity, vulgarity and inappropriate language or gestures is unacceptable conduct at Patch High School. This includes any racial, ethnic, or sexual slur. Students are encouraged to use appropriate communication in all settings at all times.

E.20. PUBLIC DISPLAYS OF AFFECTION

Kissing or embracing on campus, during school, or at school functions is not allowed. This applies to both girls and boys. Such conduct can interfere with the school's academic mission and can create an offensive environment. Handholding is permitted.

E.21. SEXUAL HARASSMENT

Sexual harassment is a form of sex discrimination that involves unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature.

Such conduct interferes with an individual's performance or creates an intimidating, hostile, or offensive environment. Engaging in deliberate or repeated unwelcome verbal comments, gestures or physical contact of a sexual nature is also engaging in sexual harassment. Sexual harassment isn't about sex or healthy personal relationships. Sexual harassment is an expression of power by one individual over another, and it can be personally devastating to the victim and others. What may seem like harmless behavior to one person can be totally offensive to another. It is important to understand this type of behavior, when unwelcome, is a form of illegal discrimination. Students involved in sexual harassment of any type will be subject to disciplinary action.

- **Verbal harassment includes but is not limited to:** Whistles, offensive comments, offensive jokes, terms of endearment (sweetie, babe, etc.), and inappropriate language.
- **Non-verbal harassment includes but is not limited to:** Looking a person up or down, gestures, sexually oriented posters, cartoons or pictures.
- **Physical harassment includes but is not limited to:** Touching, patting, grabbing, hugging, kissing, cornering, blocking passage, bumping.

E. 22. SPREADING RUMORS

If a person contributes to an altercation by spreading information ("He said/She said" situations), he/she will be referred to the administration for counseling and/or action, and parents/sponsors will be notified. Responsible and mature individuals resolve misunderstandings and provocation by discussing differences and taking the time to talk things out. Students have the responsibility to refer potential confrontations to a staff member, counselor, or administration. The administration supports resolving differences by communication and will provide a quiet place for students to discuss these differences when necessary. The proper way to deal with the problem is politely and privately and via the chain of command (teacher, counselor, and administrator).

E.23. THEFT

A student guilty of theft will be suspended a minimum of two days and restitution of the property or equivalent value must be made.

E.24. TOBACCO USE

Patch High School follows DoDDS-Europe smoking policy at all times. Students are prohibited from possessing or using tobacco products during the school day on or off school property, on school-owned and operated buses or on chartered buses, or when participating in school-sponsored or school-supervised activities on or off campus.

Violation of this policy will result in disciplinary action/consequence which may include referral to counseling or appropriate authority for any student found to be smoking during the school day whether on or off campus.

E.25. UNPREPARED FOR CLASS

Students who are without the materials necessary to learn and participate in class are considered unprepared for class. These materials include completed homework. Repeat offenders will be dealt with by the teacher and may result in a referral to the administration.

E.26. VANDALISM

The student will be required to pay for or repair damages. Consequences will depend upon the severity and intention.

NOTE: The Table of Consequences provides a general guideline for infractions. Administration will consider all circumstances before determining discipline consequences in each case.

TABLE OF CONSEQUENCES

BEHAVIOR	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
Alcohol Possession/Consumption	2 Days Suspension	5 Days Suspension	10 Days Suspension/Expulsion
Bomb Threat	10 Day Suspension/Expulsion	Expulsion	
Cheating	0 Grade – No Credit	0 Grade – No Credit Detention/ Suspension	0 Grade – No Credit Suspension
Computer Violations	See Computer Policy		
Dangerous behavior/Safety Issue	Detention	Suspension	Suspension
Disruption	Detention	Detention/ Suspension	Suspension
Distribution/ Sale of drugs	10 Day Suspension/ Expulsion	Expulsion	
Drug Possession/ Use of or under the influence	10 Day Suspension/ Expulsion	Expulsion	
Fighting 1/1	2 Day Suspension	5 Day Suspension	10 Day Suspension/ Expulsion
Fire false alarm	5 Day Suspension	10 Day Suspension/ Expulsion	
Forgery	Suspension	Suspension	Suspension
Gambling	Detention/ Suspension	Suspension	Suspension
Hitting another Student	Detention/Suspension	Suspension	Suspension
Insubordination	Detention	Detention/ Suspension	Suspension
Lying	Detention	Detention/ Suspension	Suspension
Sexual Harassment verbal, non verbal or physical	Detention/ Suspension	Suspension	Suspension
Swearing	Warning, Detention	Detention	Suspension
Swearing at someone	Detention	Detention/ Suspension	Suspension
Tardies	See Attendance Policy		
Theft	Suspension/ Restitution	Suspension/ Restitution	10 Day Suspension/ Restitution
Threats, Intimidation, Harassment, etc	Suspension	2/5 Day Suspension	10 Day Suspension/ Expulsion
Truancy	See Attendance Policy		
Use of Tobacco	Suspension/ Cessation Class	Suspension/ Cessation Class	Suspension
Vandalism/Destruction of Property	Detention/ Suspension/ Restitution	Suspension/ Restitution	Suspension/ Restitution
Weapons Possession/ Possession of item that could be used as weapon/Intent to use an item as a weapon	10 Day Suspension/ Expulsion	Expulsion	

SECTION IV: GENERAL INFORMATION

BOOKS, EQUIPMENT, AND ON-CAMPUS PROPERTY

The school furnishes textbooks to all students and school equipment as needed. Textbooks and equipment represent a major investment, and students are expected to safeguard them against loss or damage. When the pupil completes a course or transfers from the school, all books and equipment must be returned to Patch High School. Students are responsible for the texts and equipment checked out to them. Lost books may be replaced by ordering the book on-line and having it sent directly to the school. The office will supply necessary details regarding the specific book.

BULLETINS

A daily bulletin is read each day during the second instructional block or broadcast by the video productions class to inform the students of upcoming activities. The daily bulletin is also sent electronically to all sponsors. Additional e-mail addresses may be added with the registrar. The *Panther Press*, our school newspaper, is published periodically and is distributed school wide. Following DoDDS policy of keeping parents informed of school activities, a monthly newsletter with a calendar of activities for the month is e-mailed to each parent. The PHS Webpage at <http://www.Patch-hs.eu.dodea.edu> is available to keep the community informed about school activities.

LOCKER RULES

Lockers are available for student use. The administration reserves the right to search any locker with probable cause. When possible, the student will be present for the search.

Locker Rules:

- No graffiti is allowed inside or outside lockers
- Pictures inside lockers are acceptable only if taped onto the inside of the lockers. No obscene pictures or drawings are permitted. Students will be asked to remove anything seen in a locker that is not proper. Use good judgment on what is displayed in the locker
- Do not slam locker doors
- The locker area inside and out must be kept clean
- No sharing of lockers
- Lockers are to be kept locked at all times
- "Popping Lockers" (yours or another student's) will result in a suspension

LOST AND FOUND

Students who find lost articles are asked to take them to the gym or office, where the owner can claim them. Small items, to include, glasses, jewelry, and wallets should be turned into the office. If identified, identification cards and wallets are returned to the owner immediately. At the end of each quarter, unclaimed items are donated to an off-post charity.

LUNCH

The school cafeteria has a hot lunch program and a la carte items for sale provided by AAFES. The school has one lunch period. High school students are permitted to leave campus for lunch. This privilege may be revoked if students are persistently tardy after lunch or for any other reason deemed appropriate by the administration. Lunch is to be eaten in the cafeteria or outside. Students who have planned meetings with teacher may take their lunches directly to the teacher's room with prior permission. Students are responsible for cleaning up after themselves wherever they eat lunch.

PARENT-TEACHER-STUDENT CONFERENCES

Parents and teachers have the welfare and development of the students as their first concern. For this reason, it is important for parents, teachers, and students work together. Report cards are to be picked up by the parent and student on designated days at the end of the first marking period on 14 November 2005, during which open conferences are held. Throughout the school year parents may schedule conferences as they feel necessary. Parents should call the school for appointments 430-7191.

SCHOOL DANCES

Students wishing to bring a guest to school dances must have written permission from their parents and the prior approval of the administration. This form must be given to the sponsor of the dance one day before the dance. School rules apply at all dances. Once a student has entered a dance, they may not return if they leave the site. Special dress codes may be defined for certain dances.

SEMINAR

The main purpose of seminar is academic: reading, studying, tutoring, advising students, test or assignment make-up, research, and writing. During the first 20 minutes all students will remain in their original seminars and engage in sustained silent reading. This activity is in support of DoDEA Reads and the standard that all students will read the equivalent of 25 books a year.

The first step in leaving seminar is for the student to present a pass from a teacher for travel. NO student will be permitted to leave without first having a pass from the destination teacher or without his or her passport. Each student will have a seminar pass for seminar teachers to record student travel. Students are responsible to return their pass to the seminar teacher before the end of seminar. Failure to do so will mean no travel for the following seminar period.

Students will be allowed to move from their seminar to other locations after the first 20-minute Sustained Silent Reading period. Students may go to multiple destinations provided they come to seminar with a pass from those teachers they need to see. Seminar teachers will sign students out for any and all destinations.

STUDY TRIPS

Authorized field trips are scheduled throughout the school year for the purpose of enriching the curriculum. Parent permission slips must be turned in to the sponsors of the trip by the date specified. Absences due to such activities are excused and students are expected to turn in missed work upon return to school.

TELEPHONES

Students will not be called from their class work unless an emergency exists. Students needing to use the telephone during the school day may use cell phones outside the building in between classes or during lunch.

VISITORS

All visitors, including parents, must sign in at the main office and obtain a visitor's pass before visiting classrooms. Parents are welcome to visit the school at any time. However, it is recommended that parents first call the school in order to avoid possible class conflicts, special programs, tests, and so forth.

Students wishing to bring visitors to school are required to present a written request the DAY BEFORE the visit. This written request must have the signature of all the student's teachers before a visitor's pass will be given. No visitors are permitted during exams or standardized testing.

SECTION V: PROGRAMS

CHILD FIND

The Child Find Program is part of Special Education services. Child Find is designed to locate and identify all children from three to twenty-one years of age who may have some type of learning, speech and language, physical, or emotional impairment. Children suspected of having an impairment will be tested by DoDDS school personnel and Medically Related Services (MRS) as appropriate. If an impairment is identified, the student will receive the appropriate services. If you have a child whom you feel would qualify for special education services, please call the school counselor or principal for further information.

INFORMATION CENTER

The mission of the library information center, the I.C., is to provide assistance and resources for everyone at Patch High School. It is a busy and friendly place that students rely on for resources, printing and copying. It also has a small café that is open before school. Resources include class related and recreational books, DVDs, books on CD and videotapes. On-line resources include nationally recognized databases that provide some of the best information available via the Internet. These on-line resources, along with the catalog of materials (Library World) may be searched and used from home by going to the media center link on the school webpage. The I.C. staff is anxious to share all login and password information with students and parents upon request.

Students are given a school network account when they register. School wide policies and procedures for computer use also apply in the I.C.(see computer use policy under discipline). Students may also acquire a DoDDsE.net email account by contacting the information center staff. This account makes it possible to: send messages to parents at all times, file documents from home to school and communicate with colleges and fellow students when necessary.

The center is open from 07:40 until 15:15 daily. A limited number of I.C. passes are available for seminar. These passes must be picked up only on the day of the seminar. Checks out policies vary according to the type of material. Most books are checked out for three weeks, while DVDs are loaned for only three days. While dues are not charged for late materials, all items must be returned, paid for or replaced before PCSing.

The Stuttgart Community Spouses Club (SCSC) and the German American Women's Colub generously support the center with donations for the purchase of materials and on-line resources.

PUPIL PERSONNEL SERVICES

The Pupil Personnel Service Department at Patch High School is comprised of specialists from diverse backgrounds. These individuals provide services to a wide range of students with individual learning needs. The PPS Department consists of the following: Counselors, Psychologist, Nurse, Teachers of the Learning Impaired, and the instructor of English as a Second Language

SPECIAL EDUCATION PROGRAM

The Special Education Program augments and replaces basic skill classes within the framework of Public Law 94-142 services to exceptional students. Parents, students, teachers, counselors, community professionals, and administrators may make referrals. Procedural forms are available from Special Education personnel.

STUDENTS' RIGHTS AND RESPONSIBILITIES

Rights: All students, in kindergarten (K) through 12, are entitled to an educational program comparable to those offered in public schools in the United States, in accordance with pertinent directives and regulations governing eligibility for enrollment.

Responsibilities: Students, regardless of age, have the responsibility for conducting themselves in a manner that does not violate the rights of other people. They share with administrators and teachers the responsibility of developing a climate within the school that is conducive to productive learning and living.

It is the responsibility of students to complete a course of study necessary to obtain a high school diploma. Students and parents must take the responsibility for class attendance. In accordance with local school policy, students are responsible for properly maintaining the textbooks and other equipment issued by the school, for obeying school rules, and for accepting just and appropriate consequences if responsibilities are not fulfilled.

For more information, or a more detailed description, see the pamphlet entitled Students' Rights and Responsibilities in the Department of Defense Dependents Schools System, available in the school Information Center. This pamphlet includes the topics, "Access to Learning," "Freedom of Expression," "Student Governance," "School Records," "School Discipline," "Protection of Personal Privacy," and "Community Resources."

Host Nation Authority When Involved in Potential High School Criminal Matters:

1. US civilian employees and family members are not subject to US military courts. Rather the German authorities have jurisdiction over family members regardless of location, and may conduct searches in accordance with host nation law on or off US installations. Under the supplementary agreement to the SOFA, our relationship with the German authorities is based on cooperation. Generally, the German authorities will request access and assistance before attempting to conduct a search on a US installation.
2. German authorities may combine the rules of law for adults and juveniles in order to discover the truth or for other important reasons. Police “may” use search procedures normally reserved for adults on children if the circumstances warrant. The types of searches that may be employed against a juvenile are: Stop and Frisk, Searches in clothing – Jacket linings/pockets, Strip Searches – Nude/Full Body/Orifices and Cavities
3. A judge normally must order searches. If an effective prosecution could be jeopardized by a delay, however, the public prosecutor or the police assigned to a public prosecutor may order a search. A search carried out by the public prosecutor or police does not require subsequent confirmation by a judge and the evidence discovered is admissible in a German Court.
4. German law generally allows searches, including searches of school students, when:
 - a. The person to be searched can be taken into custody or detained.
 - b. Facts justify the assumption that the person is in possession of objects that may be seized or confiscated (probable cause).
 - c. It is necessary to determine the person’s identity and he or she is obviously incapacitated or otherwise helpless.
 - d. The person is at, in or near roads, public utilities, public transportation, or government offices, and the facts justify the assumption that crimes are to be committed in or on these objects.
 - e. It appears necessary under the circumstances to protect the police officer or a third party against death or injury (for weapons, dangerous tools and explosives).
5. A doctor or same sex officer will normally execute invasive type searches on juveniles except in cases protecting injury or death.

One core tenet of German law is the principle of “reasonableness.” A police measure is allowed if it is reasonable under the circumstances to prevent or uncover criminal activity. Under the principle of reasonableness, proximity to an area alone may not be a sufficient basis to conduct a search. If, for example, a person is at a location where criminals are known to hang out, there may be a valid basis for an ID check, but in the absence of other facts, a search should normally not be conducted. (Information provided from the Provost Marshall – Stuttgart Garrison)



SECTION VI: TRANSPORTATION

BICYCLES

Students riding bicycles to school are to park them in designated areas. Bicycles should be locked to the rack. Bicycles are not to be ridden on campus during school hours. Security of bicycles is the responsibility of the owner.

BUS INFRACTIONS

The school bus office deals with minor bus infractions. School administration will get involved when serious misconduct occurs that may lead to suspension or expulsion from the bus as well as school.

PRIVATE VEHICLES

Students driving scooters or cars to school must be properly licensed and obey all on-post driving rules. Students are not excused if they arrive late to school in private vehicles.

SECTION VII: EXTRA-CURRICULAR ACTIVITIES

The Extra-Curricular Activity Program at Patch High School is an exceptionally broad and positive program. The school offers interscholastic sports, cheerleading, chorus, band, speech, drama and many other activities to allow students the opportunities to develop talents and interests in this critical area. All students are strongly encouraged to participate in extra-curricular activities. They are especially important for the development of a well-rounded individual.

All students who participate in extra curricular activities are required to maintain a standard of conduct at all times which reflects the standards of Patch High School and the Patch community. The use of alcohol, tobacco products or illegal drugs at anytime, will be cause for suspension or removal from all extra curricular activities. Any student who has been suspended for any reason may not participate in any out of school events or special activities for seven days following the suspension.

Eligibility

To be eligible for extra-curricular activities, students must meet the following DoDDS-Europe criteria:

- Students may not be failing in more than one subject.
- Students must have a 2.0 GPA from the prior semester for fall and spring activities, and the prior quarter for winter activities.

SCHOOL BASED ACTIVITIES

A. ATHLETICS

The athletic teams participate with other DoDDS-Europe Division II schools. Tournaments are scheduled at the end of the regular season of play. Students may not be 19 or older on September 1 to be eligible to play interscholastic sports.

Fall Season

- Cheerleading
- Cross Country
- Football
- Volleyball
- Golf
- Tennis
- Swimming (sponsored by the community)

Winter Season

- Basketball
- Cheerleading
- Wrestling
- Swimming (sponsored by the community)

Spring Season

- Soccer
- Track and Field
- Baseball (sponsored by the community)
- Softball

B. DRAMA

Each year the drama department presents several plays performed for the community. Plays vary in content and scope dependent on the students involved.

C. FUTURE BUSINESS LEADERS OF AMERICA (FBLA)

FBLA brings business and education together in a positive working relationship through innovative leadership and career development programs. It provides students a competitive edge through career exploration, self-improvement, and community service opportunities. As a member of FBLA, students build resumes, experience the rewards of volunteerism, and enjoy travel and special activities.

D. JOURNALISM

The school newspaper, *Panther Press* is published monthly. Students may enroll in journalism class at the beginning of first or second semester. Other students may submit articles to the newspaper editors for possible publication.

E. JUNIOR RESERVE OFFICER TRAINING CORPS (JROTC)

The JROTC program teaches leadership skills and the basics of military science. JROTC is a curricular program further enhanced by extra-curricular activities to include Color Guard, Drill Team, camp, and study trips.

F. MODEL UNITED NATIONS

MUN is a simulation of the United Nations. Students travel to the Hague in the Netherlands where they are assigned various UN roles. They propose, write, and deliver resolutions.

G. MUSIC

When enrolled in band or chorus classes, students may participate in the community band, jazz band, honors music festival, recitals, concerts, band exchanges, and other special events as scheduled.

H. NATIONAL HONOR SOCIETY

The National Honor Society, sponsored by the National Association of Secondary School Principals, recognizes and fosters academic achievement while developing other characteristics essential to citizens of a democracy. Through chapter service activities, members maintain and extend the qualities that were the basis of their induction. Students must be second semester sophomores with a cumulative GPA of 3.4 or higher are eligible to be considered for membership. Membership is both an honor and a continual obligation.

I. SCIENCE RESEARCH

Students may pursue an individually selected research project for submission to the DoDDS-Europe Junior Humanities and Science Symposium. A science teacher will assist with selecting a project topic, finding a community mentor, and following scientific procedure.

J. STUDENT COUNCIL

The executive student council is elected in the spring of each year for the following year. They are responsible to assist with the beginning of the year orientation activities and locker distribution. Throughout the year the executive board is responsible for school-wide activities and directing class events. In the fall, students may run for student council class officer positions. Other students can join student council .

K. VIDEO PRODUCTIONS

Through video productions classes, students learn to produce and display video projects for broadcast on the school's television circuit and special events.

L. YEARBOOK

The yearbook is published annually. Students are encouraged to talk with the yearbook advisor as enrollment in the yearbook class is required.

DoDDS-EUROPE STUDENT ACTIVITIES

The European area office sponsors many activities independent of anything else in the school system while others are offshoots of participation in a school-based activity. For some, students must compete at the school, district, or European level for selection. Other activities allow many students to participate. Students need to commit their time in order to prepare for participation. Criteria are announced when the activity is advertised.

A. ACADEMIC GAMES

School academic teams compete against each other in a tournament format patterned after the "College Academic Bowl." Students must be selected by the school sponsor to participate.

B. BERLIN SEMINAR

This activity is reserved for selected seniors based on an application process and school recommendations. American and German students work together to achieve cultural understanding using Berlin as a case study.

C. CREATIVE CONNECTIONS

Students apply to participate in a week-long seminar emphasizing the fine arts. The week ends with performances, displays, and demonstrations in the areas of dance, theater, literature, and art.

D. FUTURE BUSINESS LEADERS OF AMERICA (FBLA)

Students have the opportunity to compete in events testing their business knowledge and skills learned in their local FBLA chapter.

E. HONORS BAND, CHOIR, AND JAZZ BAND

Students compete to be selected to perform in these honors music programs at the DoDDS-Europe level. Sessions end with culminating performances with students from all over Europe.

F. INTERNATIONAL STUDENT LEADERSHIP INSTITUTE (ISLI)

Students from European and DoDDS' high schools come together to discuss and practice leadership skills. The activity is organized and run by a board of directors composed of German, Dutch, Czech, and American teachers and students.

G. JUNIOR RESERVE OFFICER TRAINING CORPS (JROTC) SUMMER CAMP

The US Army and Air Force sponsors three separate summer camps for JROTC students to sharpen cadet leadership and basic military skills.

H. JUNIOR SCIENCE & HUMANITIES SYMPOSIUM (JSHS)

Students interested in the sciences, engineering, or mathematics work on original projects at school then compete in the DoDDS-Europe Regional for scholarships and awards.

I. MODEL UNITED NATIONS (MUN)

MUN is a simulation of the United Nations. Students are assigned to play various UN roles.

J. MODEL U.S. SENATE

Model US Senate is a simulation of the US Senate. Students are assigned various Senatorial roles where they develop, debate and pass legislation.

K. NATIONAL HISTORY DAY

Divided into two divisions (6-8 and 9-12) and seven categories, National History Day promotes the study of citizenship and civics through the construction of history based projects entered into a competition.

L. TECHNOLOGY FAIR

The technology Fair is dedicated to advancing technology education. Students may attend the fair to submit projects for competition and/or view demonstrations of state-of-the-art technology from education, private, and public sectors of industry.

VIII: PARENT & COMMUNITY PARTNERSHIPS

ATHLETIC BOOSTER CLUB

The Patch High School Booster Club is a volunteer organization dedicated to supporting students involved with athletics. The support provides supplementary assistance to activities for which other fund sources are insufficient or non-existent.

MUSIC BOOSTER CLUB

The Patch High School Music Booster Club is a volunteer organization dedicated to supporting students involved with the music program. The support provides supplementary assistance to activities for which other fund sources are insufficient or non-existent.

PARENT TEACHER STUDENT ASSOCIATION (PTSA)

The Patch High School PTSA is dedicated to improving the school environment for parents, teachers, and students by providing various kinds of support and activities.

SCHOOL ADVISORY COMMITTEE (SAC)

The Patch High School SAC is a group composed of four parents and four teachers, elected for two-year terms. SAC also has a student member, the president of the student council. Elections for the open positions are held each Spring. SAC officers are elected during the first school-year meeting, typically in September. SAC serves to advise the principal and provides an important avenue for official recommendations.