

TELEVISION PRODUCTION I SYLLABUS-2010

PATCH HIGH SCHOOL—

Description:

The television production course will be project oriented with the possible outlets being a news show, an interview show, shot sheet shoot, an in-camera edit, a question and answer shoot, a Pasha commercial, a news package, a poetry video, a sports video, an original instrumental music video, a yearbook video segment, a college resume video, a teacher's video sub plan or lesson tape, a free choice video and a documentary. We will be featuring a Senior Video yearbook and you will be assigned seniors to interview and shoot doing their after school activities.



You will need to shoot at least once after school or during lunch each quarter and must last at least an hour—this is to give you more experience with a camera. **YOU WILL NEED A SEPARATE NOTEBOOK FOR THIS COURSE FOR THE WHOLE YEAR!** This is a major grade and notes will be done in Cornell style. Each student will need to supply at least two mini dv's for the course—one to shoot on and one to back up work. You must also have a headset or ear phones to monitor sound. **NO STUDENT WILL RECEIVE A CAMERA WITHOUT A SHOT SHEET HANDED IN TO THE TEACHER PRIOR TO SHOOTING and MUST SIGN OUT THE CAMERA IN THE CABINET AND WITH ME IN MY PLAN BOOK.** **Location shooting must have prior permission from all teachers who have classrooms in the shoot area. ANY FOOLING AROUND IN THE HALLWAYS OR MISUSE OF THE CAMERA MAY RESULT IN YOU NOT USING ANY EQUIPMENT—YOU WILL BE A SCRIPT PERSON or on the FRITZ TEAM. (IF YOU HAVE YOUR OWN CAMERA THAT WORKS WITH OUR EDITING EQUIPMENT, YOU MAY USE IT FOR YOUR AFTER SCHOOL SHOOT)**

The type of student who would be successful in this course would have an interest in video production and enjoy creative outlets. Being very task committed and responsible for expensive equipment would be other hallmarks of student who would do well in this course. The student must realize that patience is a necessity in any video production; some things must be done **many times** to get them right. Being **ethical is also critical to being successful** in this course. Make sure that you have permission to shoot people **prior** to recording and that what you video is in good taste and will in no way compromise you or what you are shooting. **NO GRATUITOUS VIOLENCE OR POOR TASTE IN LANGUAGE AT ANY TIME!!** Anyone who acts immature or who shoots or edits material considered unacceptable may lose all rights to use the equipment and will become a researcher for the class; until we have a parent meeting to resolve the problem. **NO SHOOTING IN BATHROOMS AT ANYTIME!**

I will try to have a parent meeting once every quarter in the evening to discuss problems and share student work—this may also be done by telephone or by computer. Now that I have a phone in the class, we will be in direct contact with your parents for exceptional behavior--good or bad immediately.

It is necessary to have a notebook and at least two video tapes. These tapes must be brought to class each day. Two mini dv tapes will be needed for the year. You are to have them labeled with your name and a short note of what was shot on it. The notebook is for your learning log which is used primarily during the first semester-**THIS IS YOUR TEXT BOOK AND A MAJOR GRADE.** If you decide to leave your tapes in a class closet, I am not responsible if something happens to them. All videos must be labeled directly after a shoot or edit; **any unmarked videos will receive a "0" for the day. YOUR TAPES MUST BE LOGGED IN YOUR NOTEBOOK AND YOU WILL RECEIVE A GRADE FOR YOUR TAPE.**

You must also have your parents sign a camera use permission form before you are allowed to use any of the camcorders. You are responsible for the cost of any repairs to the camera if it is damaged while signed out to you. You must write what you intend to shoot and what you actually shot. A log of the tape you shot must be handed in when you return the camera. If this is not done you will not be allowed to check out a camera for after school use.

You must also have a shooting pass to shoot outside of the classroom—make sure that you do not disturb any other classes. You must also sign out on the location sheet on my desk. Any student causing a

disruption in another class while video taping may be asked to take a different course or will become part of the TV research team.

Objectives: The student will be able to do the following which also fulfills our mission statement and DoDEA standards for video:

Mission Statement: students will develop skills for:

1. Accessing and processing information
2. Dealing with change and self evaluation
3. Thinking, reasoning and problem solving
4. Developing creativity
5. Demonstrating positive human relationships
6. Practicing learning as a lifelong process
 - to work all the equipment in a TV studio
 - to know how to do a news show
 - know how to maintain equipment and wires.
 - to know how to shoot at least 30 shots used by professionals
 - to know how to do an in camera edit
 - to know how to make up a treatment, a script, a shot sheet by location.
 - to know how to use *iMovie* to capture and edit video
 - to light a scene for a video production.
 - to know how to use mics and mixers to produced broadcast sound.
 - to produce a psa that could be used on *AFN*.
 - to produce a commercial to help sell the *Senior Video Yearbook*.
 - to know how to create original soundtracks using *Garageband*.
 - to produce a stop motion video using *Istopmotion*.
 - to produce an original music video using *Garageband* song.
 - to know how to use PAWS and Graphic Organizers.
 - to know how to use the school planner for this course.

You will be able to see the objectives and standards on my lesson plans that are available to you in the class and on Grade Speed.

There may be some objectives that may not be done because of class size or equipment failure.



Students learning how to mix sound using a portable mixer and boom mic shotgun

Any student who shows a severe lack of care or “fools around” with or near any equipment or causes disruptions may be put in the research TV course of the Fritz Team, or asked to drop the course after a warning and a parent conference. You must be very careful with all our expensive equipment—it is very difficult to get repaired or replaced.

My expectation is that I will be on task 100 percent of the time and so will you. When we watch videos, you will take Cornell notes on what was important and how you can possibly use it in a future production. We will almost never watch a movie without the director’s comments or without pausing the video to see the framing, the lighting, the angle, or the transition used in the film. When I am talking, no one else will and all eyes will be either on me or the screen.

In case of any discipline problems: There is a phone in both rooms: after one warning, you will call you parent and explain why we are having a problem and invite them to sit in a class with you.

First Quarter

Class project- to capture the first weeks of school featuring seniors in the photo shoot and homecoming on video for the Senior Video Yearbook.

1. Introduction of the course, its objectives –watch the video yearbook and discuss how to improve it. Establish class routines. **LEARN HOW TO TAKE CORNELL NOTES FOR THIS CLASS. REMEMBER, YOUR NOTEBOOK IS YOUR TEXT BOOK!**
2. Explain how to use a video camera and tripod properly and the standard shots in the studio--Shoot from a shot sheet that is assigned to your production group-
3. Explain tentative schedule for the year and get student input and learn how to use the studio for the morning announcements and how to do an interview show.
4. Explain how to do an in-camera edit.
5. Learn how to do three different types of Q and A using wired, boomed, and wireless mics.
6. Work on how to set up a shot sheet shoot—to be used in all future projects.
7. Begin doing in-camera edits based on themes for the VYB.
8. Learn how to do a 30 second PSA (public service announcement).
9. Shoot assigned seniors for the video yearbook
10. Begin learning how to use *iMovie* for editing
11. Come up with fund raisers to get upgrades of our software or new hard drives.

DURING THE FIRST QUARTER WE WILL EMPHASIZE THE NEED FOR TRUST, SELF DISCIPLINE, RESPONSIBILITY AND PASSION FOR THE REST OF THE COURSE. STAYING ON TASK AND OPTIMIZING LEARNING MOMENTS WILL ALWAYS BE LOOKED AT FOR IMPROVEMENT.

WE WILL SHOW YOUR WORK DURING LUNCH- ON THE VIDEO PROJECTOR-when it is available AND AT SIGHT AND SOUND--DEPENDING ON QUALITY AND TIME.

The learning log will be checked every day and should be shown to your parents to let them know what you are learning in this class.

THIS IS THE FORMAT FOR THE LEARNING LOG

DATE: 9/1/05

WHAT: WE LEARNED HOW TO DO AN INCAMERA EDIT

WHY: TO MAKE EDITING EASIER LATER ON IN THE COURSE AND TO LEARN SOME OF THE ASPECT OF EFFECTIVE EDITING

HOW: COULD USE IT WHEN GOING ON A VACATION TO MAKE THE FOOTAGE LOOK MORE INTERESTING

A production log will be used during the second quarter when we are in production mode.

THIS IS AN EXAMPLE OF A PRODUCTION LOG

DATE: 9/15/05

PLAN: TO SHOOT THE FIRST SCENES OF OUR MUSIC VIDEO

JOBS: I WILL DO THE CAMERA, JOHN WILL BE THE ACTOR, JILL WILL DO THE SOUND AND LIGHT PROBLEMS—DID NOT HAVE ENOUGH PEOPLE FOR BACKGROUND ACTION

POSSIBLE SOLUTIONS: ASK THE TEACHER TO USE SOME OF THE OTHER MEMBERS OF THE CLASS OR SHOOT WITH THE GYM CLASS IN THE BACKGROUND

PLAN FOR NEXT CLASS: RESHOOT WITH SOME BETTER BACKGROUND ACTION

THIS IS HOW EQUIPMENT SHOULD BE CHECKED IN OUR OUT

NAME: DATE:

TIME OUT: TIME BACK IN:

LOCATION OF SHOOT

EQUIPMENT NAME AND SERIAL #

THIS IS AN EXAMPLE OF A SHOT SHEET NEEDED BEFORE YOU SHOOT!

| SHOT | ANGLE | LOCATION | NOTES |
|--------------------------|-------|------------------|-------------|
| MASTER SHOT OF CARD GAME | HIGH | HALLWAY ROOM 113 | NEED 20 MIN |
| CU of panther | low | Forum | use lights |

NOTE— IF POSSIBLE OUR CLASS LEARNING LOG WILL BE DONE EACH DAY BY A TEAM ON OUR GAGGLE INTRANET-ALL STUDENTS MUST KNOW THEIR ACCOUNT LOG IN AND PASSWORD--

Second Quarter:

1. Finish any PSA's and then begin making a commercial or another PSA
2. Use the Internet to learn more about video making-Cybercollege
3. Use Word to write scripts and shot sheets.
4. Learn how to use stopmotion to do easy animations.
5. Brainstorm ideas for the Media Fest projects.--if there is a Mediafest
6. Learn how to use iMovie to edit and experiment with special effects.
7. Continue assigned interviewing of seniors
8. Work on being effective as a production team.
9. Watch videos for movie history enrichment.

Third Quarter:

This quarter the class will have one assigned video and one free choice video that must have a script, storyboard, and a shot sheet.

1. Assigned edit will be music video using original music made in Garageband.
2. Possible field trip to a German TV station or /AFN
3. Submit script, storyboard and shot sheet for an original music video that last at least two minutes and not more than ten minutes.
4. Submit one video to the media fest or a video contest.
5. Continued work on your seniors.
6. Begin learning how to use Final Cut Pro to edit on the beat.
7. Learn how to use Garage Band to create and original soundtrack at least one minute thirty seconds long.

Fourth Quarter

Again one assigned edit-a Poem Video and one free choice video.

1. Help shoot at senior banquet, and graduation
2. Help put together the senior video yearbook, advertise and sell it.
3. Edit all final projects- free choice--YOU WILL BE FILLING OUT YOUR OWN PLANNING FORMS FOR EACH WEEK WITH TEACHER APPROVAL.
4. Possible guest speaker on "Careers in TV "
5. Shoot and Edit and video poem using the soundtrack made in Garageband.
6. Learn how to use IDVD to make DVDs. You will need blank DVD-R
7. Run small scale lunch time shows—interview formats with prior approval of material to be shown.
8. Do an intense inventory of all equipment and send equipment out for summer repair. Take down all wires and rewire the studio.

Grading:

Tests: 10%
Task Commitment: 30%
Assignment Quality: 30%
Group Collaboration/Interaction: 10%
Learning log : 20%

Each quarter you should use your learning log to help you keep track of your grades.

Each date must appear in the margin and write what you learned that day, why you learned it, and how you could you this skill or info in other classes—include any questions that you may have or comments for improvement. I will check the books randomly during the first five minutes of the class.



Class Format

1. Classes not meeting during first period line up in an inner and outer circle outside of class for a paired fluency— we will set up and tape for the news show that will be shown throughout the school.
2. Five minutes of work on the learning log or enrichment readings or video tape—absolutely no socialization—this could result in isolation or time out areas for the entire period.
3. Review the itinerary for the day. No one is to visit other editing stations without my approval. Stay where you are assigned. If you change shooting locations, I must be notified where you are at all times. When I am teaching—I expect silence and eye contact—when not taking notes.
4. Teaching of new concepts or review ones just taught using the inner outer circle.
5. Guided or additional practice.
6. Clean up/ Wrap up/ or additional enrichment activity; last five minutes of class.



***** Make sure that you are always aware of the time and that you start your clean up five minutes before the period is over—if there is extra time, write in your production log.**

YOU ARE ADVISED TO USE THE SEMINAR PERIOD TO COMPLETE EDITING OR ANY POST PRODUCTION OR SPECIAL EFFECT SHOOTING. I WILL NOT ACCEPT THE EXCUSE--"I DID NOT HAVE TIME TO FINISH." YOU MAY ALSO COME BEFORE OR AFTER SCHOOL OR AT LUNCH. YOU MAY ALSO BE ASKED TO COME IN ON DAYS THAT MOST STUDENTS HAVE OFF TO DO TAPING OF EDITING. THIS WILL NOT BE THE RULE BUT THE EXCEPTION.

IF YOU ARE VIDEO TAPING AN ACTION SEQUENCE—I MUST BE PRESENT-- IF THERE IS ANY POSSIBILITY THAT SOMEONE CAN BE HURT—IF YOU ARE ON LOCATION—MAKE SURE YOU DO NOT DISTURB ANY OTHER CLASSES—USE REFLECTORS AND EXTERNAL LIGHTS. TRY TO USE DIRECT POWER WHEN POSSIBLE TO SAVE THE BATTERIES. REMEMBER-SOUND AND LIGHTING ARE 60 PERCENT OF YOUR GRADE!!!! USE A TRIPOD AND WATCH YOUR FRAMING.

TYPICAL PRODUCTION PROCESS IN THIS CLASS:

1. BRAINSTORM IDEAS
2. WRITE UP A TREATMENT
3. WRITE UP A SCRIPT
4. OPTIONAL STORY BOARD TO HELP WITH SHOT SET UP

5. WRITE UP A SHOT SHEET BY LOCATION AND SHOT TYPE
6. DOWNLOAD AND LABEL FOOTAGE IN BINS
7. DO A ROUGH CUT
8. ADD MUSIC AND SOUND EFFECT AND SPECIAL EFFECTS
9. DO A FINAL CUT
10. COMPRESS IT FOR A DVD
11. MAKE A DVD

I WILL BE USING LYNDA.COM AND ATOMIC LEARNING ON THE INTERNET TO REINFORCE MY TEACHING –REMEMBER –YOUR NOTE BOOK IS YOUR TEXT BOOK—NEVER LOSE A HANDOUT –KEEP THEM IN YOUR NOTEBOOK.